

# PANKAJ BHATTA

## GRAPHICS DESIGNER & WEB DEVELOPER

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### PROFILE SUMMARY

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Dedicated **graphic designer** and **programmer** with a passion for creating visually stunning and functional solutions. Proficient in design tools and coding languages, blending creativity and technical expertise. Always eager to learn new skills and technologies.

### EDUCATION

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- **High School Graduate (Grade XI/XII)**  
*Himalayan Whitehouse International College, Tinkune, Kathmandu, Nepal* 2021 - 2023  
CGPA: 3.94/4, Major in Science with Computer
- **School Level Graduation (Grade I to X)**  
*Lok Aadarsha Academy, Kirtipur, Kathmandu, Nepal* 2010 - 2020  
GPA: 4.0/4 in SEE

### EXPERIENCE & ACTIVITIES

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- **Video Editor**  
*Freelance*
  - Edited videos for YouTube and other social media platforms using Adobe Premiere Pro, After Effects, and mobile software like Kinemaster and Capcut.
  - Portfolio: [YouTube Videos](#)
- **Photo Editor & Manipulator**  
*Freelance*
  - Created thumbnails for YouTube and freelanced on Upwork.
  - Utilized Adobe Photoshop, PicsArt, PixelLab, and Canva for photo editing and manipulation.
  - Portfolio: [Image Samples](#)
- **Web Developer**  
*Freelance*
  - Created projects like login pages and calendars using HTML, CSS, and JavaScript.
  - Hosted a portfolio website and other projects on GitHub.
  - Created & Hosted a website for my Secondary School ([www.laa.edu.np](http://www.laa.edu.np))
  - Portfolio: [Portfolio Website](#), [Website on Github](#)
- **Computer Teacher**  
*Lok Aadarsha Academy, Kirtipur, Kathmandu (January 2024 - Jul 2024)*
  - Taught curriculum of Computer Subject to students of grades 4 to 8.
  - Developed engaging lesson plans, prepared question papers and fostered a positive learning environment.
  - Created & Hosted a website for the school ([www.laa.edu.np](http://www.laa.edu.np))

- Math & Computer Teacher  
*Sai Nilayam Secondary Boarding School, Kirtipur, Kathmandu (June 2023-September 2023)*
  - Taught Math and Computer skills to young learners, promoting interactive and effective learning.
  - Created coding clubs to make learning coding fun and engaging for students.
  - Designed interactive activities and projects to enhance students' understanding and interest in coding.
  
- Nepal Red Cross Society Life Member & Volunteer Team Member  
*Nepal Red Cross Society*
  - Life Member of Nepal Red Cross Society
  - Volunteered in the Jajarkot earthquake relief, aiding coordination.
  - Recognized by Nepal Red Cross for impactful contributions.
  
- Cybersecurity Scholarship Training Program  
*Kathmandu Metropolitan City & EC-Council (May 2024)*
  - Completed "Cybersecurity Fundamentals for Beginners" course from EC-Council, focusing on practical and theoretical cyber defense skills.
  - Selected for a prestigious scholarship as part of a city initiative to enhance cyber security and employ trained professionals.
  - Gained expertise in identifying, mitigating, and preventing various cyber threats.
  
- Research Assistant of my Father
  - Assisted in data collection and preparation of the PhD dissertation.
  - Organized international conferences and prepared brochures for events like the South Asian Karate Championship 2023.
  - Assisted in fieldwork and data entry for anthropometric research on emerging athletes and a study of traditional sports across Nepal in National Sports Council.
  - Created PowerPoint slides for various presentations related to his research.
  
- Network Management & Crisis Management Team  
*The Runway Open House for Career Development and KEC Management & IT Career Expo 2023*
  - Ensured event security and resolved crises.
  - Invited guests and expanded participation, ensuring a vibrant and inclusive atmosphere.
  
- School Prefect  
*Lok Aadarsha Academy, Kirtipur, Kathmandu (Grade 10)*
  - Maintained discipline and order within the school.
  - Assisted in organizing school events and activities.
  - Acted as a liaison between students and school administration.
  
- Class Representative  
*Himalayan Whitehouse International College*
  - Fostered communication and organized events.
  - Maintained order in the teacher's absence and provided peer tutoring.
  
- Ball Boy (Cricket) in South Asian Games, 2019  
*National Sports Council (1-10 December, 2019)*
  - Managed equipment logistics and learned teamwork in a dynamic sports environment.
  - Sat on the cricket boundary, promptly retrieving and returning balls to players.
  - Assisted in maintaining smooth gameplay and ensuring efficient ball management.

## TECHNICAL SKILLS

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- **Design Tools:** Adobe Photoshop, Adobe Premiere Pro, After Effects, PicsArt, PixelLab, Canva,
- **Programming Languages:** Python, C, HTML, CSS, JavaScript
- **Web Development:** Portfolio and project hosting on GitHub
- **Video Editing:** Expertise in editing for social media platforms
- **Photo Editing:** Thumbnail creation and photo manipulation

## SOFT SKILLS

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- Effective Communication
- Team Collaboration
- Problem Solving
- Time Management
- Adaptability
- Leadership

## LANGUAGES

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- **Nepali:** Native
- **English:** CEFR Level C1 (Advanced)
- **Hindi:** Advanced

## CERTIFICATIONS

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- **Python 3 Ultimate Guide** - *Udemy by Josh Werner, Learn Tecc*
- **Animaker's Training Session on Animated and Live Action Video Creation** - *Animaker*
- **Basic Understanding of Cloud Computing (2 days)** - *International School for Skills in collaboration with LBEF, Nepal*
- **Basic Understanding of Digital Marketing (2 days)** - *International School for Skills in collaboration with LBEF, Nepal*
- **Basic Understanding of Artificial Intelligence (2 days)** - *International School for Skills in collaboration with LBEF, Nepal*
- **Ethical Hacking for Beginners** - *Skillup by Simplilearn*
- **Google Analytics for Beginners** - *Google Analytics Academy*
- **The Fundamentals of Digital Marketing** - *Google Digital Marketing*
- **HTML & Python Course** - *SoloLearn*
- **Python for Absolute Beginners** - *EC-Council*
- **SQL Injection for Beginners** - *Skillup by Simplilearn*
- **Participation in International Conference on Scientific Sports Training Methodology** - *IAPES in collaboration with Physical Education Foundation of India*

## ADDITIONAL INFORMATION

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- Passionate about exploring new technologies and continuously improving technical skills through online courses and certifications.
- Committed to community service and volunteer work
- Enjoy mentoring peers and fostering a collaborative learning environment
- Proven ability to quickly adapt to new tools and technologies; self-motivated and proactive in acquiring new skills.